

# LOOKING FOR STUDENTS FOR ERASMUS PLACEMENTS



## ESTÁGIOS ERASMUS EM EMPRESAS\* ERASMUS PLACEMENTS IN COMPANIES\*

<b>NOME DA EMPRESA</b> <b>COMPANY NAME</b>	<b>COGITATIO PRESS</b>
<b>PAÍS</b> <b>COUNTRY</b>	<b>PORTUGAL</b>
<b>REGIÃO</b> <b>REGION</b>	<b>LISBON</b>
<b>PÁGINA</b> <b>ELECTRÓNICA</b> <b>WEBSITE</b>	<b>WWW.COGITATIOPRESS.COM</b>
<b>RAMO DE</b> <b>ACTIVIDADE DA</b> <b>EMPRESA</b>  <b>ECONOMIC ACTIVITY</b> <b>FIELD</b>	<b>COGITATIO IS A PUBLISHER WITH THE AIM OF PROMOTING OPEN-ACCESS DIVULGATION OF SCIENTIFIC KNOWLEDGE. COGITATIO PUBLISHES 3 ONLINE PEER-REVIEWED OPEN ACCESS JOURNALS.</b>
<b>ÁREAS DE ESTUDO</b> <b>(ISCED 97)</b> <b>STUDY AREAS</b> <b>(ISCED 97)</b>	<b>32 JOURNALISM AND INFORMATION</b>

\* Qualquer empresa do sector público ou privado que exerça uma actividade económica, independentemente da dimensão, do estatuto jurídico ou do sector económico em que opere, incluindo a economia social.



<p><b>PERFIL DO ESTAGIÁRIO ERASMUS</b></p> <p>(CONHECIMENTOS E COMPETÊNCIAS)</p> <p><b>ERASMUS TRAINEE PROFILE</b></p> <p>(KNOWLEDGE AND SKILLS)</p>	<p><b>WE ARE LOOKING FOR A TRAINEE WITH THE FOLLOWING SKILLS:</b></p> <ul style="list-style-type: none"> <li>- <b>GOOD COMMAND OF THE ENGLISH LANGUAGE</b></li> <li>- <b>ORGANIZATIONAL AND COMPUTER (E-MAIL, INTERNET, MS WORD, MS EXCEL) SKILLS NEEDED</b></li> <li>- <b>ABILITY TO COMMUNICATE IN A PROFESSIONAL, CLEAR, AND UNDERSTANDABLE MANNER</b></li> <li>- <b>INTEREST IN ACADEMIC PUBLISHING AND EDITORIAL WORK</b></li> </ul> <p><b>THE TRAINEE IS EXPECTED TO BE PROACTIVE AND HAVE A GOOD SENSE OF RESPONSIBILITY.</b></p>
<p><b>PLANO DE ESTÁGIO ERASMUS (PREVISÃO)</b></p> <p><b>ERASMUS PLACEMENT PROGRAMME (PREVISION)</b></p>	<p><b>THE TRAINEE WILL ACT AS AN ASSISTANT EDITOR OF THE OPEN ACCESS JOURNALS PUBLISHED BY COGITATIO. THE PLACEMENT PROGRAMME WILL INCLUDE:</b></p> <p>1 - INTRODUCTION TO THE FIELD OF OPEN ACCESS PUBLISHING AND THE SUBMISSION SYSTEM USED BY THE PUBLISHER (OJS - OPEN JOURNALS SYSTEM);</p> <p>2 – ASSIST THE PUBLICATION OF ARTICLES IN THE SCIENTIFIC JOURNALS, BY RECEIVING MANUSCRIPTS, ORGANIZING AND MANAGING THE PEER-REVIEW PROCESS, AND PRODUCING FINAL VERSIONS FOR PUBLICATION IN THE JOURNALS’ TEMPLATES;</p> <p>3 - COMMUNICATE WITH AUTHORS, REVIEWERS AND EXTERNAL EDITORS;</p> <p>4 – HELP DEVELOPING THE JOURNALS BY PUTTING FORWARD IDEAS AND TOPICS FOR SPECIAL ISSUES AND ORGANIZING CALL FOR PAPERS.</p>
<p><b>DURAÇÃO DO ESTÁGIO PLACEMENT DURATION</b></p>	<p><b>10 TO 12 MONTHS</b></p>
<p><b>PERÍODO DE ESTÁGIO PLACEMENT PERIOD</b></p>	<p><b>PREFERABLY FROM OCTOBER 2014 TO SEPTEMBER 2015. DEPENDING ON THE STUDENT’S AVAILABILITY, THE PLACEMENT PERIOD CAN START AT A LATER STAGE.</b></p>
<p><b>OUTROS ASPECTOS OTHER ASPECTS</b></p>	<p><b>STUDENTS INTERESTED IN THIS ERASMUS PLACEMENT ARE KINDLY INVITED TO SEND THEIR CV TO MR. ANTÓNIO VIEIRA</b></p>
<p><b>IF YOU WANT TO DO AN ERASMUS PLACEMENT IN THIS COMPANY, PLEASE CONTACT</b></p>	<p><b>MR. ANTÓNIO VIEIRA</b>  <b>COGITATIO PRESS</b>  <b>RUA FIALHO DE ALMEIDA 14, 2º ESQ., 1070-129 LISBON, PORTUGAL</b>  <b>EMAIL: ANTONIO.VIEIRA@COGITATIOPRESS.COM</b>  <b>TEL.: +351 96 37 46 032</b></p>